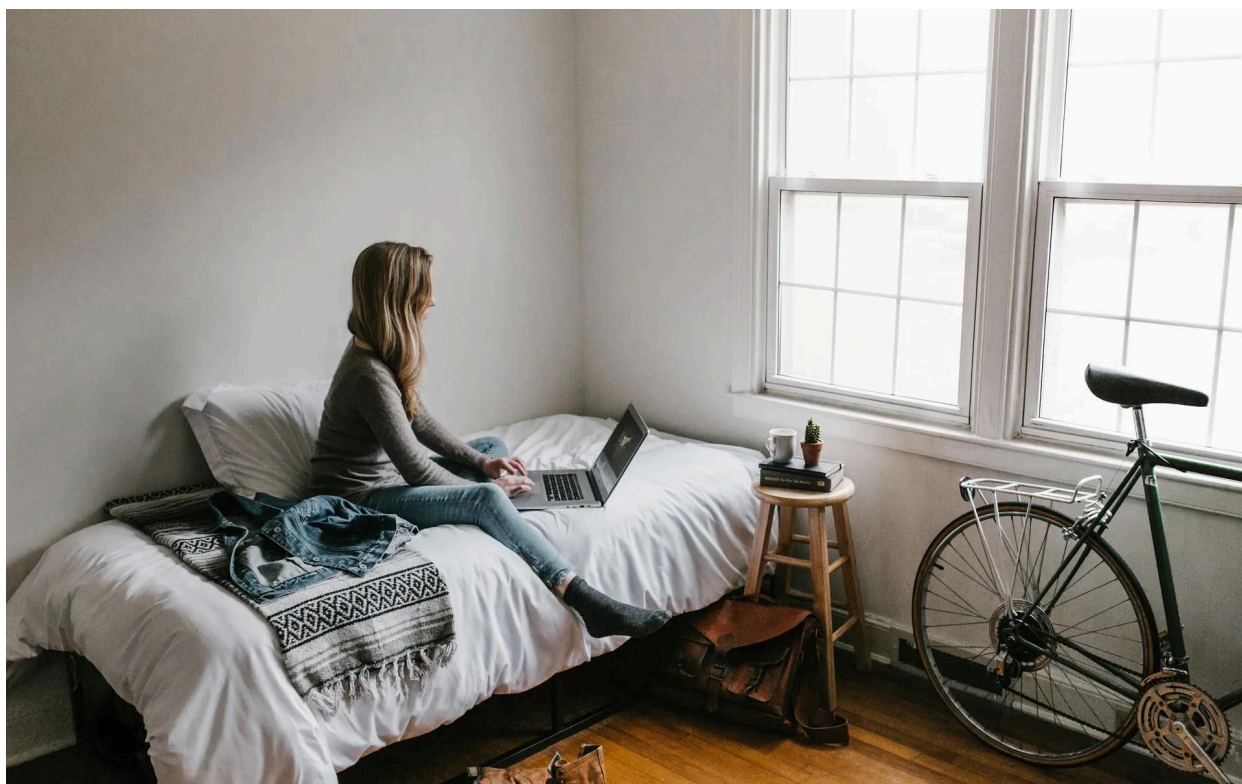




## Policy Handbook



# STUDENT HOUSING



Updated March 2024

We are excited to welcome your dancer to the housing facilities at CBSF (The Monroe). To ensure a safe and conducive living environment for all students, we have established the following housing policies. All students and one parent/guardian must read and sign this agreement to indicate your understanding and acceptance of these terms.





## A. Compliance

Students are expected to adhere to the rules and regulations outlined by both CBSF and The Monroe. Failure to comply with these rules may result in disciplinary action including, but not limited to school suspension, expulsion, scholarship revocation, and immediate relocation to a sister property as deemed necessary.

## B. No Refunds

There are no refunds for any portion of the housing fees paid to The Monroe, or tuition paid to CBSF. This includes, but is not limited to, early withdrawal, expulsion, or any other circumstance that may lead to the termination of housing services.

## C. Students 12 and under

Students aged 12 and under must be accompanied by a parent or legal guardian for the entirety of their stay at the boarding facilities. This ensures appropriate supervision and support for younger students who may require additional care and guidance.

## D. Parental Responsibility

CBSF and The Monroe strive to maintain a safe and welcoming environment for all students. However, parents/guardians must understand that while housing is provided in partnership with The Monroe as a courtesy, CBSF and The Monroe are not responsible for assuming guardianship of students. It remains the sole responsibility of the parent/guardian to oversee and provide for the welfare of their child during their stay at The Monroe.

## E. Liability for belongings

CBSF nor The Monroe shall not be held liable for any loss, damage, or theft of personal belongings belonging to the student. It is the responsibility of the student to safeguard their belongings and to take appropriate measures to secure them.

## F. Visitation

Visitation to The Monroe by family members is permitted at any time. Visitation by friends is allowed during the hours of 9:00am - 9:30pm. Visitors must check in and out at the front desk of The Monroe upon arrival and departure, and must comply with all housing regulations outlined in this document during their visit.

## G. Curfew

Students must be checked-in to The Monroe by 9:00pm on weekdays and 9:30pm on weekends, unless they have received special permission from residential staff.

## H. Quiet Hours

Quiet hours will be observed at The Monroe during hours of 9:30pm - 9:00am on weekdays and 10:00pm - 9:00am on weekends to promote a conducive environment for rest. Excessive noise or disruptive behavior during quiet hours will not be tolerated.

## I. Drugs and Alcohol

Use and/or possession of illegal drugs will lead to expulsion. Use and/or possession of cigarettes, e-cigarettes, and alcohol are serious breaches of policy, and will incur appropriate consequences. In the interest and safety of all students, residential staff reserves the right to check rooms for possession of stolen items, illicit substances or alcohol.

## J. Personal Conduct

Students are expected to conduct themselves in a respectful and responsible manner at all times, both within the housing facilities and on school grounds. Students must treat their peers with kindness, empathy, and understanding at all times. This includes refraining from

bullying, harassment, discrimination, or any behavior that may cause harm or discomfort to others. Differences in background, culture, beliefs, and opinions should be embraced and respected. Any behavior that is deemed to be disruptive, harmful, or in violation of school policies will result in disciplinary action.

## K. Conflict Resolution

In the event of disagreements or conflicts with peers, students are encouraged to resolve issues through peaceful and respectful means. This may involve open communication, active listening, and seeking mediation or support from school staff when necessary. Residential staff will assist in mediating any conflicts, but are ultimately not responsible for resolution. Additionally, CBSF reserves the right to at any point relocate students to a nearby sister property if deemed necessary for the safety and well-being of the student body.

## L. Health and Safety Regulations

Students are expected to comply with all health and safety regulations established by The Monroe, including but not limited to fire safety protocols, hygiene practices, and emergency procedures.



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